

## Application for a registration certificate or residence card as the extended family member of a European Economic Area (EEA) or Swiss national

This form is to be used for applications made on or after 22 March 2017

Any further reference on this form to 'EEA nationals' includes Swiss nationals.

### Who this form is for

You may be able to apply online at <https://visas-immigration.service.gov.uk/product/eea-gp>. Use this application form if you are unable to apply online and you wish to apply for a registration certificate (if you're an EEA national) or a residence card (if you're a non-EEA national) as the extended family member of a relevant EEA national.

'Relevant EEA national' means an EEA national who is in the UK as a 'qualified person' (worker, jobseeker, self-employed or self-sufficient person, or a student) or has a permanent right of residence in the UK.

You're an 'extended' family member of the relevant EEA national if you're:

- their partner (but not their spouse or civil partner) and in a durable (lasting) relationship with them, or
- their relative but not their child, grandchild, parent or grandparent (but see below).

Eligible relatives include siblings, aunts, uncles, nephews, nieces, or cousins. If the relevant EEA national only has a right to reside as a student, you can use this form to apply if you're their grandchild, parent or grandparent and you meet the conditions below.

'Relative of the relevant EEA national' includes a relative of the spouse or civil partner of the EEA national in certain circumstances. This is where the relative has held valid residence documentation (an EEA family permit, a registration certificate or registration card) as the relative of the spouse or civil partner of the EEA national sponsor, issued prior to 1 February 2017 and have, since the most recent issue of the document, been continuously resident in the UK.

If you're applying as a relative of the EEA national, you must:

- have been dependent on them, or a member of their household, before you came to the UK, and continue to be dependent on them or be a member of their household, or
- strictly require their personal care on serious health grounds.

Please do not use this application form if you are the 'extended' family member of a British citizen as there is no provision to issue a registration certificate or a residence card. Please read the guidance on our website for further information.

**You will only be considered for a registration certificate or residence card as the extended family member of an EEA national. You will not be considered for anything else. You must use a different form if you want to stay for another reason.**

## The fee

There is a fee of £65 for each person applying. If you do not pay the fee, your application will be invalid and returned to you without consideration. See the payment guidance notes, enclosed with this application for further information.

Only one person can use this form. If there are other extended family members of the relevant EEA national who wish to apply, they must each complete their own application form and pay the fee of £65.

## Biometric information for non-EEA nationals

If you are a non-EEA national applying for a residence card, you must give your biometric information (fingerprints and a digital photograph) before your application will be considered. If you do not, we may reject your application.

See pages 7-12 of this form for further information.

## Completing the application form

Complete all relevant sections of the form as directed. Use a black pen and write names, addresses and similar details in capital letters. In sections where you are asked to give your personal details and address, leave a space between each name and each part of the address.

You must also send the relevant evidence as specified in section 18 of this form and the guidance notes at: [www.gov.uk/government/publications/apply-for-a-registration-certificate-or-residence-card-for-an-extended-family-member-form-eea-efm](http://www.gov.uk/government/publications/apply-for-a-registration-certificate-or-residence-card-for-an-extended-family-member-form-eea-efm).

Only complete the sections of the form that are relevant to you. If a section does not apply to you, leave it blank.

To save paper, postage and storage costs, we recommend that you only print and send us the:

- front page of the form, and
- sections of the form that you have actually completed (including the payment section and, if required, the biometric section).

## Where to send your completed application

Applications on this form cannot be made at our Premium Service Centres.

You must send the completed application form, supporting documents, and payment of £65 to the address below:

Home Office – EEA applications

PO Box 590

Durham

DH99 1AD

Sending it to any other address may delay your application. If you want to confirm that we have received your application, we recommend that you send it by special or recorded delivery and track it on the Royal Mail website: [www.royalmail.com/track-your-item](http://www.royalmail.com/track-your-item).

# Payment Guidance

## The fee

There is a fee of £65 for this application.

Please note that your application will be rejected as invalid if you do not pay the specified fee.

## How you can pay

You can pay by any of the following methods:

- Cheque/Bankers Draft
- Postal Order
- Credit card - Mastercard, Visa (including Electron) or American Express (Amex)
- Debit card - Delta, Maestro\* (including Solo)

\* Maestro - We can accept only Maestro cards issued in the UK.

Please note that when making large or multiple payments using your credit card, the anti-fraud measures that banks operate sometimes stop the full payment being taken. This can happen for a number of reasons. To prevent this you may inform your bank of your intention to make large or multiple payments in advance so that your bank allows the full payment to be taken when you submit your application. Please be aware that not all banks offer this service.

## Cheques and postal orders

You must make the cheque or postal order payable to 'Home Office' and cross the cheque or postal order A/C Payee only. Please write the full name and date of birth of the applicant on the back of the cheque and/or each postal order and keep the postal order receipt(s). Please make sure that the date and the amount (words and figures) are correct and that the cheque is signed properly. Attach your cheque or postal order(s) to the front of the application form.

## Completing the payment details page

To ensure that your payment is processed without any delay, please follow this guidance when completing the Payment Details section.

1-2 The address at 1 should be the contact address in the UK for any correspondence. If it is not your home address (eg a solicitor or other authorised immigration adviser may be submitting the application), give the contact name at 2.

3 This should be the full name of the main applicant as given in his or her passport or travel document.

4 Date of birth - for example, 3 January 1980 should be written 03 01 1980 in the spaces provided.

5 If you do not select a fee then we cannot take a payment and your application will be rejected as invalid.

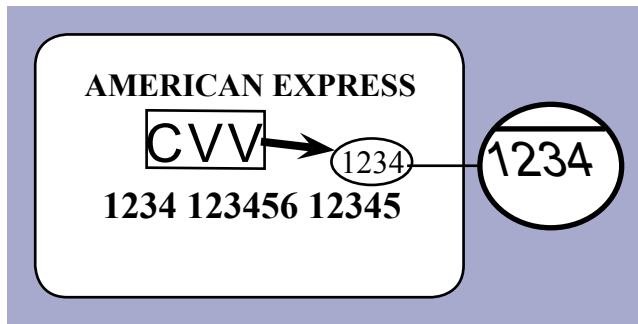
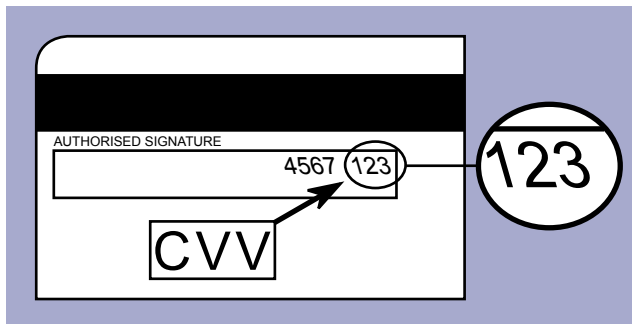
9 The name as displayed on the credit/debit card

10 Card number - this is the long number across the centre of the card

11 The card security number is a three-digit security code known as the card verification value (CVV). It consists of the last three numbers on the signature strip on the back of the card as shown below. For Amex the security code consists of 4 digits and is found on the front of the card.

If you do not provide the CVV number, we cannot take the payment and your application will be rejected as invalid.

12 Cardholder's signature - the person named on the credit/debit card must sign and date these sections.



## **Making sure your application is valid**

To make a valid application, you must:

- apply online, or with this version of form EEA(EFM), unless there are circumstances beyond your control;
- pay the specified fee by one of the methods set out in the Payment Guidance section;
- provide photographs of yourself, your partner and any children under 18 who are applying with you as specified in the application form;
- provide a valid passport, national identity card or travel document, as required;
- provide the necessary evidence or proof to support your application, as required (see Section 18 for further information); and
- complete the following sections of the form:
  - Payment details;
  - Section 1 - Applicant's details
  - Section 19 - Declaration(s)

and, where relevant:

- Biometric information for non-EEA nationals.
- Section 2 - Your EEA National Sponsor

For non-EEA national applicants, and any non-EEA national family members included in the application, you must enrol your biometric data in compliance with the biometric enrolment letter that we will send you after we have received your application.

## **If your application is rejected as invalid**

If you fail to do any of these things, for example, if the payment submitted does not cover the full cost of your application, or fails to meet the requirements set out above, your application will be rejected as invalid.

The fee charged is for the processing and consideration of the application. This fee will be payable once the application form is received by the Home Office or its payment processing agent, regardless of the outcome of the application.

We cannot begin the consideration process until the payment has cleared. We allow 5 working days for payments made by cheque to clear, credit/debit cards and postal orders will clear immediately.

If your application is rejected as invalid your application will not be considered and your fee will be refunded less an administration fee of £25 for each person included in the application. We will return the form with any documentation submitted to you. As this is not a decision on whether you qualify for the documentation you have applied for, you will be able to make a new application, correcting any errors or omissions, and paying the correct fee.

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Please complete this page in block capitals and black ink after first reading the payment guidance. It is mandatory to complete this section. If it is not complete, the application will be invalid and will be returned to you.

[illegible][illegible][illegible]

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Amount to pay - single applicant - £65

Postal order ☐ Cheque ☐ Debit or credit card ☐ Banker's draft ☐

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Visa/Electron ☐
 Mastercard/Amex ☐
 Maestro/Solo ☐
 Delta ☐

[illegible]

10. Card number

11. Card details      Valid from      Expiry date      CVV number      Issue No. if available

12. Cardholders signature		Date	
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# Biometric information for non-EEA nationals: form EEA(EFM)

Note: this section applies to non-EEA nationals applying for a residence card only. Do not complete this section if you are an EEA national applying for a registration certificate – proceed straight to section 1 instead.

If you are a non-EEA national applying for a residence card, you must complete this section in full. If you do not, we may reject your application and return it to you without consideration.

## Introduction

In accordance with the Immigration (Provision of Physical Data) Regulations 2006 (as amended), any non-EEA national applying for a residence card as evidence of their right to reside under the Immigration (European Economic Area) Regulations 2016 ('the EEA Regulations') must give their biometric information (fingerprints and a digital photograph) before their application will be considered. You must complete this section fully to ensure that we have the correct information when you attend your biometric appointment.

When we receive your application, we will send you a biometric enrolment letter. This will instruct you to make an appointment at a designated Post Office to have your biometric information recorded. You will be charged an additional handling fee for this service, payable to the Post Office Ltd. You must pay the fee by cash or debit card when you attend your biometric enrolment appointment.

## Do not send the biometric enrolment fee with your application fee.

Your application may be rejected as invalid if you do not enrol your biometric information when requested. For more information about biometrics, please go to: [www.gov.uk/biometric-residence-permits](http://www.gov.uk/biometric-residence-permits)

## Definitions

In this section, the term 'residence card (biometric format)' means a residence card, permanent residence card or derivative residence card issued under the EEA Regulations after you have given your biometric information. This is issued as a separate biometric card and not as a vignette or sticker in your passport, travel document, or other document.

If you currently have, or last had:

- a residence card (biometric format) confirming your right to reside under the EEA Regulations, or
- a biometric residence permit confirming that you had been granted leave to remain under the Immigration Rules or Immigration Act 1971

you must include this document with your application (unless you have already returned the document to us).

## Your personal details

1. Your title - please tick

(Please state)

Mrs Miss 

Ms

Master

Other	
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Your full name:

[illegible]

Your nationality:

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Your date of birth:

D	D		M	M		Y	Y	Y	Y
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Village, town or city of birth:

Country of birth:

Your home address in the UK:

[illegible]

**Current or previous residence card (biometric format) or biometric residence permit**

2. Have you been issued with a residence card (biometric format) or biometric residence permit (BRP) in connection with a previous application under the EEA Regulations or for leave to remain?

Yes ☐ go to question 3

No ☐ go to question 13

Note: if you were last issued with a residence card under the EEA Regulations in the form a vignette or sticker in your passport, travel document, or other document (such as an 'immigration status document'), answer 'no' to the above question.

If yes, please give details of your residence card (biometric format) or BRP below. You must include this document with your application, unless it is not available for one of the reasons specified below.

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D	D		M	M		Y	Y	Y	Y
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No ☐

Other - go to question 12

Date it was returned: 

D	D			M	M			Y	Y	Y	Y
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[illegible][illegible]

Police station:

Date reported to the police:

D	D		M	M		Y	Y	Y	Y
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Date reported to the Home Office card management service:

D	D		M	M		Y	Y	Y	Y
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11. If the residence card (biometric format) or BRP was lost, please give details below.

Date it was lost:

D	D		M	M		Y	Y	Y	Y
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Where it was lost:

Date reported to the Home Office card management service:

D	D		M	M		Y	Y	Y	Y
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12. If the residence card (biometric format) or BRP is not enclosed for any other reason, please explain why you are unable to provide it below:

## Fingerprints in previous immigration applications

13. Have you had your fingerprints taken as part of a previous UK immigration application made in the UK or abroad (including for an EEA family permit)?

Yes

☐

continue below

No

☐

go to question 14

Please give details below for each case. If you need more space, continue on a separate sheet and enclose it with this application form.

The name in which your fingerprints were taken	Date on which they were taken (DD/MM/YYYY)	Place at which they were taken	British diplomatic post if they were taken abroad

## Special arrangements for medical conditions

14. Do you have a medical or physical condition which may require special arrangements for your biometric features to be recorded?

Yes ☐ Please provide us with a letter from a treating clinician registered with the General Medical Council (GMC) giving details of the condition and/or special needs and explaining any arrangements that may be necessary.

No ☐

## Applicants under the age of 16

15. Are you under the age of 16?

Yes ☐ answer questions 16 to 18

No ☐ go to question 19

16. Any child under the age of 16 must be accompanied by a responsible adult when they attend their biometric appointment. Please give details of the person who will be accompanying you when you attend your biometric appointment.

Name of responsible adult:

[illegible]

Date of birth of responsible adult: 

D	D		M	M		Y	Y	Y	Y
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Nationality of responsible adult:

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Relationship of responsible adult to you:

\_\_\_\_\_

17. Is the responsible adult your parent or legal guardian?

Yes ☐ go to question 19

No ☐ go to question 18

Note: The responsible adult accompanying any child under the age of 16 will need to provide a form of photographic identification, such as a passport or UK photo driving licence. If that person is not the parent or guardian of the child, they must have a letter confirming that they are a responsible adult who has a close connection to the child and has been authorised to accompany him or her.

18. Please explain why your parent or legal guardian will not be accompanying you to the appointment:

Declaration

19. As required by the Immigration (Provision of Physical Data) Regulations 2006 (as amended), I confirm that I am applying for a residence card (biometric format) for myself. If I am a sole applicant under the age of 16, I understand that the Home Office may make enquiries about any responsible adult nominated to be present when my fingerprints and/or a photograph are taken.

Signed

Date

D	D		M	M		Y	Y	Y	Y
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Now go to section 1.

## Section 1 - Applicant's details

You must complete this section as required, even if you have already completed the biometric section. If you do not, your application will be invalid and will be returned to you.

## Document applied for

1.1 Which document are you applying for? Please tick:

☐ I'm an EEA national extended family member and I'm applying for a registration certificate

☐ I'm a non-EEA national extended family member and I'm applying for a residence card

Photographs - You must provide two recent identical photographs of yourself with your full name on the back of each one. Please place the photographs in a small sealed envelope and attach it across this box with a staple or paper clip at the right-hand side.

Please make sure that the staple or paper clip does not damage or mark the photographs.

All photographs must be as specified in the photograph guidance. A copy of the photograph guidance can be found at: [www.gov.uk/photos-for-passports](http://www.gov.uk/photos-for-passports)

**Your name and date of birth**

1.2 Your title - please tick

Mr  Mrs  Miss  Ms  Master  Other  (Please state)

1.3 Your full name as shown in your passport, travel document or EEA national identity card

[illegible]

1.4 Surname or family name as shown in your passport, travel document or EEA national identity card

[illegible]

1.5 Any other name(s) by which you are or have been known

Name(s)	Dates during which you have used this/these name(s)

1.6 If you have changed your name, why did you change it?

Marriage/civil partnership ☐ Divorce ☐

Other (please state)

\_\_\_\_\_

D	D			M	M			Y	Y	Y	Y
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## Your gender and relationship status

1.8 What is your gender? Male ☐ Female ☐

### 1.9 What is your relationship status?

Married ☐ Single ☐

Civil partner ☐ Unmarried partner ☐

Divorced/Dissolved civil partnership ☐ Separated/separation order ☐

Widow / widower ☐ Surviving civil partner ☐

## Your relationship to your sponsor

1.10 Please tick the relevant box to show how you're related to your sponsor (the relevant EEA national named in section 2)

☐ Unmarried partner or same-sex partner, in a durable (lasting) relationship with them

☐ Relative of the EEA national, or of the EEA national's spouse or civil partner

## Your nationality and place of birth

1.11 Your current nationality (as stated in your passport, travel document or national identity card)

[illegible]

1.12 Do you currently hold, or have you ever held, any other nationality or citizenship?

Yes ☐ No ☐

1.13 If yes, please give details below:

Nationality or citizenship	Dates held	
	From (DD/MM/YYYY)	To (DD/MM/YYYY)*

\* If you still hold the relevant nationality or citizenship, please write 'present'.



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[illegible][illegible][illegible][illegible]

Yes ☐

No ☐

Not applicable	
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**Please note:** if you do not provide a valid email address for you or your representative, we will be unable to send you confirmation that we have received your application.

## Your passport or national identity card

1.21 If you are not submitting a valid passport, travel document or nationality identity card, please say why in the box below and submit alternative evidence of your identity and nationality. Continue on a separate sheet if necessary.

\_\_\_\_\_

Please note: we will only accept alternative evidence of your identity and nationality if you can show that you are not able to submit a valid passport, travel document or national identity card due to circumstances beyond your control.

## Your personal reference numbers

1.22 Home Office reference number(s). Include any registration certificate or residence permit number(s)

[illegible]

1.23 UK national insurance number:

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Now go to section 2.

## Section 2 - Your EEA national sponsor

Complete this section with details of your sponsor. In this section, and on the rest of this form (unless otherwise stated), ‘sponsor’ means the relevant EEA national of whom you are the partner or relative and who is in the UK as a qualified person or with a permanent right of residence. If you do not complete this section, your application will be invalid and will be returned to you.

Photographs - Enclose a passport-sized photograph of your sponsor with their full name written clearly on the back.

Please place the photograph in a small sealed envelope and attach it across this box with a staple or paper clip at the right-hand side.

Please make sure that the staple or paper clip does not damage or mark the photograph.

All photographs must be as specified in the photograph guidance. A copy of the photograph guidance can be found at: [www.gov.uk/photos-for-passports](http://www.gov.uk/photos-for-passports)

**Your sponsor's name and date of birth**

## 2.1 Title - please tick

(Please state)

Mr  Mrs  Miss  Ms  Master  Other

2.2 Full name as shown in their passport or national identity card

[illegible]

2.3 Surname or family name as shown in their passport or national identity card

[illegible]

2.4 Any other name(s) they are, or have been, known by

Name(s)	Dates during which they have used this/these name(s)

2.5 If they have changed their name, why did they change it?

Marriage/civil partnership ☐ Divorce ☐

Other (please state)	
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## 2.6 Date of birth

D	D		M	M		Y	Y	Y	Y
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## Your sponsor's gender and relationship status

2.7 What is their gender? Male ☐ Female ☐

## 2.8 What is their relationship status?

Married ☐ Single ☐

Civil partner ☐ Unmarried partner ☐

Divorced/Dissolved civil partnership ☐ Separated/separation order ☐

Widow / widower ☐ Surviving civil partner ☐

## Your sponsor's nationality and place of birth

2.9 Their current nationality (as stated in their passport or national identity card)

[illegible]

2.10 Do they currently hold, or have they ever held, any other nationality or citizenship?

Yes ☐ No ☐

2.11 If yes, please give details below:

Nationality or citizenship	Dates held	
	From (DD/MM/YYYY)	To (DD/MM/YYYY)*

\* If you still hold the relevant nationality or citizenship, please write 'present'.

## 2.12 Place and country of birth

\_\_\_\_\_

### Your sponsor's address

2.13 Please give your sponsor's home address in the UK, if different from the address given in section 1.

[illegible]

### Evidence of your sponsor's identity and nationality

2.14 If you are not submitting a valid passport or nationality identity card, please say why in the box below and submit alternative evidence of your identity and nationality. Continue on a separate sheet if necessary.

## Your sponsor's personal reference numbers

2.15 Home Office reference number(s). Include any registration certificate or residence permit number(s):

[illegible]

2.16 UK national insurance number:

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If your sponsor does not have any of the above reference numbers, please write 'N/A' (not applicable) in the relevant box or leave it blank.

Now go to section 3.

## Section 3 - Immigration history and previous EEA residence documentation

Complete this section with details of your current immigration status, immigration history and previous EEA residence documentation.

All applicants must complete subsection A.

If you have previously been issued with EEA residence documentation under the EEA Regulations, also complete subsection B.

In this section—

‘EEA Regulations’ means the Immigration (European Economic Area) Regulations 2016.

‘EEA residence documentation’ or ‘EEA residence document’ means an EEA family permit, a registration certificate, residence card, document certifying permanent residence, permanent residence card, or derivative residence card issued under the EEA Regulations.

### A. General questions

3.1 What is your current immigration status in the UK?

- ☐ I hold a valid EEA residence document (see definition above) issued under the EEA Regulations
- ☐ I previously held a valid EEA residence document (see definition above) issued under the EEA Regulations but this document has expired
- ☐ I have leave to enter or remain for a limited period until: 

D	D		M	M		Y	Y	Y	Y
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- ☐ I had leave to enter or remain for a limited period but this expired on: 

D	D		M	M		Y	Y	Y	Y
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- ☐ I have, or last had, temporary admission until: 

D	D		M	M		Y	Y	Y	Y
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- ☐ I am exempt from immigration control because:

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- ☐ I entered the UK without permission and have not since been granted leave to enter or remain or any other kind of permission to enter or remain in the UK
- ☐ Other (please state)

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### 3.2 When did you first enter the UK?

D	D		M	M		Y	Y	Y	Y
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If you have had any absences from the UK since the above date, give the dates you left and returned to the UK and the reason for the absence. List all absences, however short, and in date order. If you need more space, continue on a separate sheet and enclose it with your application.

Country or countries visited	Date of departure	Date of return	Number of days

### 3.3 Have you ever entered the UK illegally (without permission)?

Yes

☐

No

☐

If yes, provide details of how and when you entered illegally

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### 3.4 Have you ever remained in the UK without permission (that is, after your leave to enter or remain, EEA residence document, or other permission, has expired)?

Yes

☐

No

☐

If yes, provide details below

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### 3.5 Have you ever been refused a visa for, or permission to remain in, any country, including the UK?

Yes

☐

No

☐

If yes, provide details below

Country	Reason for refusal	Date

3.6 Have you ever used deception in relation to an application for entry clearance/visa, leave to enter or remain, an EEA residence document, or other permission to enter or remain in the UK?

Yes ☐

No ☐

If yes, provide details below:

3.7 Have you ever breached a condition of your permission to enter or remain in the UK. This includes:

- working, studying or engaging in business when this is not permitted by the conditions of your stay,
- claiming public funds (benefits) when this is not permitted by the conditions of your stay,
- failing to register with the police when you were required to by the conditions of your stay, or
- otherwise failing to comply with any other condition attached to your permission to stay.

Yes ☐

No ☐

If yes, provide details below:

3.8 If you have had leave to enter or remain in the UK, have you ever had this curtailed or cancelled by the Home Office?

Yes ☐

No ☐

If yes, provide details below:



3.9 Have you ever been deported, removed or otherwise required to leave any country, including the UK, in the past 10 years?

Yes ☐

No ☐

If yes, provide details below:

3.10 Are you subject, or have you ever been subject, to a deportation order or an exclusion order from the UK?

Yes ☐

No ☐

If yes, provide details below:

3.11 Do you currently have any other applications with the Home Office on which you are awaiting a decision?

Yes ☐

No ☐

If yes, provide details below. Continue on a separate sheet if necessary.

Type of application	Reference	Date submitted

3.12 Do you currently have an outstanding appeal with the Immigration and Asylum Chamber of the First-tier or Upper Tribunal, the Court of Appeal, or any other court or tribunal, in respect of an immigration decision made by the Home Office (for example, refusal or leave to remain or refusal of EEA residence documentation)?

Yes ☐

No ☐

If yes, provide details below:

## B. Current or previous EEA residence documentation issued under the EEA Regulations

3.13 Do you currently have, or have you ever been issued with, an EEA family permit, a registration certificate, residence card, document certifying permanent residence, permanent residence card, or derivative residence card under the EEA Regulations?

Yes

☐

No

☐

3.14 Please give details of the document(s) below. Continue on a separate sheet if necessary:

Document	Date of issue	Date of expiry	Document reference number

3.15 Were you issued with any of the documents mentioned in 3.14 as the extended family member (partner or relative) of the EEA national sponsor named in section 2?

Yes

☐

No

☐

If yes, please specify which document(s) below:

--

3.16 If you were issued with any of the above documents for any other reason, please state the reason it was issued below:

--

3.17 Have any of the documents referred to in 3.14 been revoked or cancelled by the Home Office?

Note: only answer 'yes' if you have received a formal notice from the Home Office telling you that it has been revoked, or if it was cancelled by a Border Force (immigration) officer. Do not answer 'yes' if the document has simply expired

Yes

☐

No

☐

If you have answered yes to 3.17, please give details of when and why the document was revoked or cancelled below:

--

3.18 Are you enclosing the relevant document(s) with your application?

Yes

☐

No

☐

3.19 If you have answered no to 3.18, please explain why you are not enclosing it/them and provide any relevant supporting evidence (e.g. if the document was stolen, details of when you reported it to the police, crime reference number, and evidence that you reported it, such as a police lost property report). Continue on a separate sheet if necessary.

Now go to section 4.

## Section 4 - About your application

Complete this section to indicate the basis on which you're applying for a registration certificate or residence card and then complete the relevant sections of the rest of this form as directed.

If you're applying as an unmarried partner, go to question 4.4 and then section 5. Otherwise, answer all questions in this section.

For the purposes of this application form, relatives of the relevant EEA national sponsor include a relative of the spouse or civil partner of the EEA national in certain circumstances. This is where the relative has held valid residence documentation (an EEA family permit, a registration certificate or registration card) as the relative of the spouse or civil partner of the EEA national sponsor, issued prior to 1 February 2017 and have, since the most recent issue of the document, been continuously resident in the UK.

4.1 Please specify how you're related to your sponsor by ticking the relevant box below:

- |  |  |
|--|--|
| <input type="checkbox"/> Sibling (brother/sister)                | <input type="checkbox"/> Nephew/niece          |
| <input type="checkbox"/> Aunt/uncle (including great aunt/uncle) | <input type="checkbox"/> Cousin                |
| <input type="checkbox"/> Parent*                                 | <input type="checkbox"/> Grandparent*          |
| <input type="checkbox"/> Grandchild*                             | <input type="checkbox"/> Other – please state: |

\* Only tick parent, grandparent or grandchild if your sponsor only has a right to reside in the UK as a student. If your sponsor is a worker, self-employed, self-sufficient, or a jobseeker, or has permanent residence, and you're their grandchild who is under 21 or dependent on them, or you're their dependent parent or grandparent, you should complete form EEA(FM) instead.

4.2 If you're not the brother, sister, mother or father of the sponsor please explain in more detail how you're related to them. For example, if you're a 'first cousin once removed' of an EEA national on your mother's side, you could state 'my mother is the first cousin of the relevant EEA national'.

4.3 Are you (please tick):

- ☐ A relative of the EEA national who was dependent on them, or was a member of their household, before coming to the UK, and continues to be dependent on them or a member of their household – go to 4.4 then complete section 6.
- ☐ A relative who strictly requires the personal care of the EEA national on serious health grounds – go to 4.4 then complete section 7.

## Your sponsor's status

4.4 What is your sponsor's current status in the UK?

☐ EEA national with a permanent right of residence – complete section 8, then sections 16, 17, 18 and 19.

☐ EEA national who is a qualified person (worker, self-employed, self-sufficient, student or jobseeker) – complete section 9, then sections 10-15 as required, then sections 16, 17, 18, and 19.

Only complete the sections of the form that are relevant to you. If a section does not apply to you, leave it blank.

To save paper, postage and storage costs, we recommend that you only print and send us the front page(s) of the form and the sections of the form that you have actually completed.

**In all cases, please also complete the Document Checklist on the final page of this form.**

## Section 5 - Unmarried or same-sex partner of the relevant EEA national

Complete this section if you're applying for a registration certificate or residence card because you're in a durable (lasting) relationship with the relevant EEA national ('sponsor'), but you're not their spouse or civil partner.

In the rest of this section, 'sponsor' means the relevant EEA national mentioned in section 2 of this application form of whom you're the unmarried or same-sex partner.

### How and when your relationship began

5.1 When did you first meet your sponsor?

5.2 Where did you first meet your sponsor?

5.3 When did your relationship begin?

5.4 Are you and your sponsor related outside of your relationship?

Yes ☐ No ☐

If yes, how are you related?

### Contact with sponsor

5.5 Do you and your sponsor currently live together?

Yes ☐ answer questions 5.6 to 5.8 No ☐ answer questions 5.9 to 5.13

#### If you are living together:

5.6 When did you start living together?

5.7 Were you in a relationship with each other when you started living together?

Yes ☐ No ☐

Address 1

[illegible]

From

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

To

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

5.9 Why do you not currently live with your sponsor? Please provide details

--

Yes ☐

No ☐ If yes please provide details of when and where you previously lived with your sponsor

\_\_\_\_\_

\_\_\_\_\_

[illegible]

## Future living arrangements

5.14 Do you intend to live with your sponsor permanently in the United Kingdom?

Yes ☐ No ☐

If no, please state why not:

5.15 Where do you plan to live together in the UK?

## Other relationships

5.16 Do you or your sponsor currently have a spouse or civil partner, or another unmarried or same-sex partner with whom you or they are in a durable relationship?

Yes ☐ No ☐

5.17 Have you or your sponsor been married, in a civil partnership, or in a long-term relationship before?

Yes ☐ No ☐

5.18 If you have answered yes to either of the above questions, please give details below. List all other or previous marriages/civil partnerships/relationships. Details should include name and nationality of former partner, date and place of any marriages, civil partnerships, divorce, annulment or dissolution , how long the relationship lasted and date of death of former partner (if applicable).



## Children

5.19 Do you and your sponsor have any children together?

Yes ☐ No ☐

5.20 Do you have any children of whom your sponsor is not the parent (i.e. from a previous or other relationship)?

Yes ☐ No ☐

5.21 Does your sponsor have any children living in the UK of whom you are not the parent?

Yes ☐ No ☐

If you have answered no to questions 5.19, 5.20 and 5.21, go to section 8 (if your sponsor has permanent residence) or 9 (if your sponsor is a qualified person).

5.22 If you have answered yes to questions 5.19, 5.20 or 5.21 and any of those children are under the age of 18, provide details of these children in the table below.

	Child 1	Child 2
a) Full name of the child		
b) Is this child applying at the same time as you? If no, please state why not		
c) Date of birth		
d) Place of birth		
e) Gender		
f) Nationality (if they have more than one nationality, please state the other nationality or nationalities)		
g) Passport, travel document or national identity card number		
h) Date of expiry		
i) If your child was not born in the UK when did the child enter the UK?		
j) Does this child live with you at the address provided in 1.15?		
k) Who is financially responsible for this child?		

5.23 If you have answered no to question (j) in the table above, provide details of where the child/children live, who they live with and their relationship with that person. Include the reason why they do not live with you and your sponsor.

Now go to:

- Section 8 if your sponsor has a permanent right of residence in the UK
- Section 9 if your sponsor does not have permanent residence but is a qualified person

## Section 6 - Relative who is dependent on the EEA national or is a member of their household

Complete this section if you're a relative of the relevant EEA national and you:

- were dependent on the EEA national or were a member of the EEA national's household before you came to the UK, and
- since entering the UK, have continued to be dependent on the EEA national or be a member of the EEA national's household.

In the rest of this section, 'sponsor' means the relevant EEA national mentioned in section 2 of whom you are a relative.

Note: For the purposes of this application form, relatives of the relevant EEA national sponsor include a relative of the spouse or civil partner of the EEA national in certain circumstances. This is where the relative has held valid residence documentation (an EEA family permit, a registration certificate or registration card) as the relative of the spouse or civil partner of the EEA national sponsor, issued prior to 1 February 2017 and have, since the most recent issue of the document, been continuously resident in the UK.

### A. Before you came to the UK

6.1 Were you dependent on your sponsor or were you a member of their household before you came to the UK? Tick more than one if relevant.

Yes, dependent

☐

Yes, member of their household

☐

No

☐

### Income

6.2 Did you regularly receive money from your sponsor before you came to the UK?

Yes

☐

No

☐

6.3 If you answered yes to 6.2, please say how much, how often and for how long

6.4 Did you regularly receive money from any other relative or friend before you came to the UK?

Yes

☐

No

☐

6.5 If you answered yes to 6.4, please say how much, how often and for how long

6.6 Please give details in the table below of any other regular source of income or capital you had before coming to the UK in both local currency and pounds sterling. This could include, for example, income from employment or self-employment, a company or state pension, social security benefits, income from rental property, savings, investments, and so on. Continue on a separate sheet if necessary.

Source of income	How much you receive	How often you receive it

## Accommodation

6.7 Did you live with your sponsor before you came to the UK?

Yes ☐ No ☐

6.8 If yes, was this property owned or rented by the EEA national, or was the EEA national the person mainly responsible for paying any rent, mortgage or other payment?

Yes ☐ No ☐

6.9 What was your address in your home country before you came to the UK?

[illegible]

6.10 Who else lived in the property (apart from you and your sponsor, if applicable)?

Name	Relationship to you

## Outgoings and expenditure

6.11 Please complete the table below with details of your regular outgoings and expenditure before you came to the UK in both local currency and pounds sterling. This could include things like rent/mortgage payments; gas, electricity, or water bills; medical bills; insurance, etc. If the EEA national or another relative or a friend helped you with these, please give details in the third column.

If you need to give more details, you can provide these in subsection C or enclose on a separate sheet if necessary.

Outgoing	Amount per month	Who paid (e.g. you, the EEA national, other relative, friend)

## B. Since coming to the UK

6.12 Are you currently dependent on your sponsor or are you a member of your sponsor's household in the UK ? Tick more than one if relevant.

Yes, dependent

☐

Yes, member of their household

☐

No

☐

6.13 When did your sponsor enter the UK?

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

6.14 When did you enter the UK?

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

6.15 If you did not enter the UK at the same time as your sponsor, please explain why not below:

--

## Income

6.16 Do you regularly receive money from your sponsor?

Yes

☐

No

☐

6.17 If you answered yes to 6.16, please say how much, how often and for how long

--

6.18 Do you regularly receive money from any other relative or friend?

Yes

☐

No

☐

6.19 If you have answered yes to 6.18, please say how much, how often and for how long

--

6.20 Please give details in the table below of any other regular source of income or capital you have, from the UK or elsewhere, in both local currency and pounds sterling. This could include, for example, income from employment or self-employment, a company or state pension, state benefits, income from rental property, savings, investments, and so on. Continue on a separate sheet if necessary.

Source of income	How much you receive	How often you receive it

## Accommodation

6.21 Do you currently live with your sponsor?

Yes ☐ No ☐

6.22 If yes, is this property owned or rented by the EEA national, or is the EEA national the person mainly responsible for paying any rent, mortgage or other payment?

Yes ☐ No ☐

6.23 Who else lives with you (apart from your sponsor, if applicable)?

Name	Relationship to you

## Outgoings and expenditure

6.24 Please complete the table below with details of your regular outgoings and expenditure. This could include things like rent/mortgage payments; gas, electricity, or water bills; medical bills; insurance, etc. If the EEA national or another relative or a friend helps you with these, please give details in the third column.

If you need to give more details, you can give these in subsection C or provide them on a separate sheet if necessary.

Outgoing	Amount per month	Who pays (e.g. you, the EEA national, other relative, friend)

## C. Other information

6.25 Do you have any ongoing health conditions, including physical or mental conditions? Give details below. If you have a serious health condition which strictly requires the personal care of the EEA national you should consider completing section 7 instead.

--

6.26 If you were previously receiving financial support from your sponsor while you were living outside of the UK, please explain why this arrangement could not continue.

6.27 You must show that your EEA national sponsor would be prevented from exercising their Treaty rights in the UK if we refuse your application for a registration certificate or residence card. As part of this consideration, please give any other relevant information in the box below. This could include:

- any further information about your financial circumstances before or after coming to the UK
- details of any emotional or physical support you receive, or have received, from the EEA national
- details of any family in your home country
- details of any compelling or compassionate circumstances which would make it difficult for you to live in your home country without your EEA sponsor
- any other information which would mean your EEA sponsor would be prevented from exercising their Treaty rights in the UK if your application is refused.

Continue on a separate sheet if necessary and enclose it with the application.

Now go to:

- Section 8 if your sponsor has a permanent right of residence in the UK
- Section 9 if your sponsor does not have permanent residence but is a qualified person

## Section 7 - Relative who strictly requires the personal care of the EEA national on serious health grounds

Complete this section if you're a relative of the relevant EEA national named in section 2 and you strictly require the personal care of the EEA national on serious health grounds.

Note: For the purposes of this application form, relatives of the relevant EEA national sponsor include a relative of the spouse or civil partner of the EEA national in certain circumstances. This is where the relative has held valid residence documentation (an EEA family permit, a registration certificate or registration card) as the relative of the spouse or civil partner of the EEA national sponsor, issued prior to 1 February 2017 and have, since the most recent issue of the document, been continuously resident in the UK.

7.1 What is the nature of your health condition(s)?

7.2 How long have you had this (these) health condition(s) and how long are they expected to last?

7.3 Are you able to care for yourself on a daily basis – that is, undertake daily tasks, such as washing and dressing yourself, or preparing food for yourself, without the help or support of anyone else?

Yes ☐ No ☐

If no, please say which daily tasks you have difficulty with:

7.4 Who currently provides you with the majority of your care?

a) The relevant EEA national ☐

b) Someone else ☐



7.5 If you have ticked (b), please give the name, nationality and date of birth of the other person. Please also say what their relationship is to you.

Full name	
Date of birth	
Nationality	
Relationship to you	

7.6 Please describe the care they provide you with and how often:

--

7.7 Do you receive any care from any other person or organisation (for example, social services) not mentioned in questions 7.5 and 7.6 above?

Yes ☐ No ☐

If yes, please provide details below

--

7.8 Before the EEA national started caring for you, did anyone else (or any organisation, such as social services) provide care?

Yes ☐ No ☐

If yes, please give details below and explain why the arrangement stopped (if it stopped)

--

7.9 Are you currently doing any work, paid or unpaid, employed or self-employed, in the UK?

Yes ☐ No ☐

If yes, please give details below:

Name and address of employer or business	Number of hours normally worked each week	Wages per week/month* (please specify)	Date this employment started

\* Enter the 'gross' figure (i.e. before deductions for tax, national insurance, etc).

7.10 If you wish to provide any further information about your circumstances, please use the box below. Continue on a separate if necessary and enclose it with your application.

--

Now go to:

Section 8 if your sponsor has a permanent right of residence in the UK

Section 9 if your sponsor does not have permanent residence but is a qualified person

## Section 8 - Sponsor has permanent residence

Complete this section if your sponsor (the relevant EEA national) has permanent residence in the UK.

In this section—

‘Permanent residence’ means a permanent right of residence under regulation 15(1) of the Immigration (European Economic Area) Regulations 2016.

‘Document certifying permanent residence’ means a document issued to an EEA national under regulation 19 of the Immigration (European Economic Area) Regulations 2016. It may also include a residence permit issued under the Immigration (European Economic Area) Regulations 2000 endorsed to say the holder can stay in the UK indefinitely.

‘Sponsor’ means your EEA national partner or relative who has permanent residence and who is named in section 2 of this form.

8.1 Please tick which of the following applies.

- ☐ Sponsor has a document certifying permanent residence. Complete subsection A below.
- ☐ Sponsor is applying for a document certifying permanent residence at the same time that I am making this application, or has already applied and is awaiting a decision. Complete subsection B below. (Note: don't tick this option if your sponsor has been refused and is awaiting the outcome of an appeal.)
- ☐ Sponsor does not have a document certifying permanent residence. Complete subsection C below. Tick this option if your sponsor has never applied, has had the document revoked or cancelled, or has been refused (even if they are appealing that decision).

### A. Sponsor has a document certifying permanent residence

8.2 Date the document certifying permanent residence was issued:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

8.3 Document reference number:

8.4 Are you enclosing this document with this application?

Yes ☐ No ☐

8.5 If no, please tick the relevant box below to say why you are not enclosing it:

- ☐ Document stolen or permanently lost – please enclose police crime reference number/lost property report
- ☐ Document is currently with the Home Office

8.6 Since the document was issued, has your sponsor ever spent a continuous period of more than two years outside the UK?

Yes ☐ No ☐

If yes, give details below

[illegible]

Note: if your sponsor was outside the UK for a continuous period of more than two years after they were issued with their document certifying permanent residence, they will no longer have permanent residence. If this is the case, but your sponsor is still a qualified person, you should complete sections 9-15 instead.

Otherwise, go to section 16.

**B. Sponsor is applying, or is awaiting a decision on their application, for a document certifying permanent residence**

8.7 If your sponsor is applying for a document certifying permanent residence at the same time that you are making this application, are you including your and your sponsor's application in the same envelope? (We strongly recommend this.)

Yes ☐ No ☐

8.8 If your sponsor has already applied and is awaiting a decision on their application, date they submitted their application:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

8.9 If you're not including your application in the same envelope as your sponsor's, what is the recorded or special delivery number of your sponsor's application (if known)?

[illegible]

Note: if the sponsor has been refused as is awaiting the outcome of an appeal, you should complete subsection C below.

Otherwise, go to section 16.

## C. Sponsor does not have a document certifying permanent residence

You must explain and provide evidence of how your EEA national sponsor acquired permanent residence in the UK.

Note: if you have difficulty providing all of the relevant information and evidence but your sponsor is still a qualified person, you may find it easier to complete sections 9-15 instead.

Alternatively, if you're applying at the same time as another family member of the EEA national, that family member has completed this section in full, and you're including your applications in the same envelope, you do not have to complete this section. Tick the box opposite if this is the case, and then go to section 16

☐

Name of the family member providing the relevant information:

8.10 When did your sponsor first enter the UK?

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

8.11 On what date do you believe your sponsor acquired permanent residence?

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

8.12 How did your sponsor acquire permanent residence? Please tick the relevant box below and provide the relevant information in the subsections indicated.

- ☐ My sponsor completed five years' continuous legal residence as a qualified person, family member of a qualified person, family member of an EEA national with permanent residence, or after retaining the right of residence, or a combination of these. Complete subsections (1), (2) (if applicable) and (5) below.
- ☐ My sponsor is the family member of an EEA national former worker or self-employed person who ceased activity (stopped work or self-employment) due to retirement or permanent incapacity. Complete subsections (2), (3) and (5) below.
- ☐ My sponsor is the family member of an EEA national former worker or self-employed person who died. Complete subsections (2), (4) and (5) below.

Note: if your sponsor is an EEA national former worker or self-employed person who has ceased activity or died, you may be eligible for permanent residence and should consider completing form EEA(PR) instead.

## (1) Your sponsor's activity during the qualifying period

8.13 Complete the table below with details of your EEA national sponsor's activity in the UK. Complete in chronological order, starting from when they entered the UK until now (or until they acquired permanent residence). For each period, briefly indicate what your sponsor was doing. Give further information in questions 8.14 to 8.19, then complete subsections (2) (if relevant) and (5). Continue on a separate sheet if necessary. If you're not sure what any of the terms below mean, please read the guidance on our website.

From (date)	To (date)	What your sponsor was doing (eg working, self-employed, self-sufficient, studying, looking for work, retired, incapacitated, family member only, etc)

## Residence as a worker

8.14 For any period in which your EEA national sponsor was a worker, please give details of their employment in the table below. Continue on a separate sheet if necessary.

Name and address of employer	Start date of employment	End date of employment (if applicable)	Reason employment ended (if applicable)

## Residence as a self-employed person

8.15 For any period in which your sponsor was self-employed, please give details below. Continue on a separate sheet if necessary.

Name and address of business	Type of business	Date started trading	Date stopped trading (if applicable)

## Residence as a student or while doing vocational training

8.16 For any period in which your EEA national sponsor was a student or doing vocational training, please give details of their studies in the table below. Continue on a separate sheet if necessary.

Name and address of school, college, university, or training provider	Title of course and qualification	Start date	End date

## Sufficient financial resources

8.17 For any period in which your sponsor was a student or self-sufficient, please indicate what financial resources they had. This could include things like savings, investments, income from rental property, income from a friend or relative's lawful employment or self-employment, etc. Continue on a separate sheet if necessary.

Source of income	How much they receive(d)	How often they receive(d) it

## Comprehensive sickness insurance

8.18 For any period in which your sponsor was a student or self-sufficient, please confirm whether they had comprehensive sickness insurance and what type of insurance this was:

Type of insurance	Period(s) held (from and to)
European Health Insurance Card (EHIC) issued by an EEA member state other than the UK (formerly form E111)	
Form S1 (formerly E106, E109, or E121)	
Form S2 (formerly E112)	
Form S3	
Private health insurance plan	

## Residence as a jobseeker (looking for work)

8.19 During any period in which your sponsor was unemployed and looking for work, were they registered as a jobseeker with the relevant employment office (e.g. Jobcentre Plus in England, Scotland and Wales; the Jobs and Benefits Office or Social Security Office in Northern Ireland)? Tick yes even if claiming national insurance credits only.

Yes ☐ No ☐ Don't know ☐

If yes, dates they were registered:

--

## (2) Residence as a family member

8.20 For any period in which your sponsor only had a right of residence as the family member of another EEA national (and that EEA national was a qualified person or had permanent residence), please give details of that family member and your sponsor's relationship to them below:

Full name of your sponsor's family member:											
Date of birth of sponsor's family member:	<table border="1"><tr><td>D</td><td>D</td><td></td><td>M</td><td>M</td><td></td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>	D	D		M	M		Y	Y	Y	Y
D	D		M	M		Y	Y	Y	Y		
Nationality of sponsor's family member:											
Your sponsor's relationship to the family member											



8.21 The relevant family member's status in the UK (e.g. worker, self-employed, self-sufficient, student, jobseeker, temporary incapacity, vocational training) when your sponsor was residing in the UK as their family member, or any other relevant information:

8.22 Was your sponsor's EEA family member issued with a document certifying permanent residence or residence permit endorsed to say they can stay in the UK indefinitely?

Yes ☐ No ☐

If yes, please give details of the document below:

Date the document was issued: 

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

Document reference number: 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

### (3) Family member of a worker or self-employed person who ceased activity

If your sponsor acquired permanent residence as the family member of a worker or self-employed person who ceased activity due to retirement or permanent incapacity, please answer the questions below.

8.23 Was your sponsor living in the UK immediately before the relevant EEA national ceased activity?

Yes ☐ No ☐

8.24 What was the EEA national's status immediately before they ceased activity? Please tick:

Worker ☐ Self-employed ☐

8.25 Date they ceased activity: 

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

8.26 Reason they ceased activity – please tick:

☐ Retired when they reached state pension age

☐ Took early retirement (worker only)

☐ Permanent incapacity to work

8.27 How long had the EEA national been working or self-employed before they ceased activity?

8.28 How long had the EEA national been living in the UK before they ceased activity?

8.29 Was your sponsor living in the UK as their family member immediately before their EEA national family member ceased activity?

Yes ☐ No ☐

8.30 If the EEA national ceased activity due to permanent incapacity, was the incapacity the result of an industrial accident or occupational disease?

Yes ☐ No ☐ Not applicable ☐

8.31 If yes, does the EEA national receive a pension paid in part or in full by an institution in the UK?

Yes ☐ No ☐ Not applicable ☐

If yes, give details below:

#### (4) Family member of an EEA national who died

If your sponsor acquired permanent residence as the family member of an EEA national worker or self-employed person who died, please answer the questions below:

8.32 Date on which the relevant EEA national died:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

8.33 Was your sponsor living with the relevant EEA national immediately before that EEA national died?

Yes ☐ No ☐

8.34 What was the EEA national's status immediately before they died? Please tick:

Worker ☐ Self-employed ☐

8.35 How long had the EEA national lived in the UK before they died?

8.36 Was the EEA national's death the result of an accident at work or an occupational disease?

Yes ☐

No ☐

If yes, give details below:

## **(5) Time spent outside the UK during the qualifying period and since acquiring permanent residence**

8.37 Please list below all time spent outside the UK by your sponsor since they entered the UK. You only need to list absences where your sponsor has been out of the UK for more than six months in total in any one year. Continue on a separate sheet if necessary and enclose it with your application.

Country or countries visited	Date of departure	Date of return	Number of days*

\* Only count whole days' absences. Do not include the date they left or returned to the UK. For example, if your sponsor left the UK on 1 January 2014 and returned on 31 January 2014, you should enter 29 days (i.e. 2 to 30 January inclusive).

8.38 If any of the time spent outside the UK mentioned above exceeds 6 months in any one year, please explain below the reasons why they were absent from the UK. Continue on a separate sheet if necessary.

Now go to section 16.

## Section 9 - Sponsor is an EEA national qualified person

Complete this section if your sponsor is an EEA national who is in the UK as a qualified person (worker, self-employed, self-sufficient, student, or jobseeker).

9.1 Please tick which applies:

- ☐ Sponsor is applying for a registration certificate as a qualified person at the same time that I am making this application, or has already applied for a registration certificate and is awaiting a decision. Complete subsection A below. (Note: don't tick this option if your sponsor has been refused and is awaiting the outcome of an appeal.)
- ☐ Sponsor already has a registration certificate as a qualified person. Complete subsections B and C below (and then sections 10-15 as appropriate).
- ☐ Sponsor does not have a registration certificate and is not applying for one. Complete subsection C below (and then sections 10-15 as appropriate). Tick this option if your sponsor has never applied, has had the document revoked, or has been refused (even if that decision is the subject of an appeal).

**A. Sponsor is applying, or has applied, for a registration certificate**

9.2 If your sponsor is applying for a registration certificate as a qualified person at the same time that you are making this application, are you including your and your sponsor's application in the same envelope? (We strongly recommend this.)

Yes ☐ No ☐

9.3 If your sponsor has already applied and is awaiting a decision on their application, date they submitted their application:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

9.4 If you're not including your application in the same envelope as your sponsor's, what is the recorded or special delivery number of your sponsor's application (if known):

[illegible]

Note: if the sponsor has been refused as is awaiting the outcome of an appeal, you should complete subsection C below instead.

Otherwise, go to section 16.

**B. Sponsor currently has a registration certificate as a qualified person**

9.5 Date the registration certificate was issued:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

9.6 Reference number of the certificate:

[illegible]

Now go to subsection C below.

### C. Category of qualified person

9.7 Please tick the relevant box(es) below to indicate the category in which your sponsor is a qualified person and then complete the relevant sections as directed. Tick more than one if relevant.

Alternatively, if you're applying at the same time as another family member of the EEA national, that family member has completed this section in full, and you're including your applications in the same envelope, you do not have to complete this section. Tick the box opposite if this is the case, and then go to section 16

9

Name of the family member providing the relevant information:

\_\_\_\_\_

☐ **Worker – currently working**

Complete section 10 if your sponsor is currently doing paid work for an employer.

☐ **Previously working – retained status as a worker**

Complete section 11 if your sponsor was previously doing paid work for an employer and they are:

☐ temporarily unable to work due to an illness or accident☐ unemployed and doing vocational training, or

☐ involuntarily unemployed and looking for work \*

\* You must also complete section 15 (jobseeker) if they are now looking for work.

☐ **Self-employed (including retained status self-employed)**

Complete section 12 if your sponsor:

☐ is currently self-employed

☐ has been self-employed but is temporarily incapacitated by an illness or accident

☐ **Self-sufficient**

Complete section 13 if your sponsor is currently living in the UK as a self-sufficient (financially independent) person.

☐ **Student**

Complete section 14 if your sponsor is currently studying in the UK.

☐ **Jobseeker (looking for work)**

Complete section 15 if your sponsor is currently in the UK looking for work and they:

☐ have retained their status as a worker due to involuntary unemployment

☐ were previously working (but haven't retained their status as a worker), self-employed, self-sufficient or a student, or

☐ entered the UK to look for work and they have not been a qualified person since entering the UK.

Make sure you complete the relevant section(s) fully and provide evidence specified in section 18 and the guidance notes.

## Section 10 - Sponsor is an EEA national worker (currently working)

Complete this section if your sponsor is currently working for an employer in the UK.

Complete subsection A with details of your sponsor's employment. Your sponsor's employer should complete the declaration in subsection B or provide a letter confirming the details in subsection A.

### A. Details of your sponsor's employment

Please give details of your sponsor's current employment below. Please note we may contact your sponsor's employer to verify this information.

If your sponsor has more than one job and you/they would like us to take this other employment into account, please provide this information on a separate sheet and enclose it with your application.

You must also provide evidence specified - see section 18 and the guidance notes.

10.1 Name of employer (business or company):

\_\_\_\_\_

10.2 Address of employer:

[illegible]

10.3 Business telephone number:

[illegible]

10.4 Date your sponsor started this employment:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

10.5 Number of hours your sponsor normally works each week:

\_\_\_\_\_

10.6 Salary/wages\* received each week/month: (delete as appropriate)

£  
per week/month

\* Please give the figure before deductions for tax, national insurance, pension contributions, and any other regular deductions.

10.7 Please indicate what type of employment this is (tick the relevant box).

☐ Permanent      ☐ Fixed term until       ☐ Temporary

10.8 If you have ticked Temporary, expected duration of employment:

**B. Employer’s declaration**

10.9 Please either ask your sponsor’s employer to complete the declaration below or enclose a letter from the employer confirming details of the employment - see guidance notes.

I can confirm that \_\_\_\_\_(name of employee) has been, and is currently, employed by \_\_\_\_\_ (name of business or company) since 

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

 in accordance with the details stated in subsection A above.

Name:	Company stamp or seal (if you don’t have one, say ‘none’)
Position held:	
Signature:	
Date:	

Now go to section 16.



## Section 11 - Sponsor is an EEA national who was previously working (retained status as a worker)

Complete this section if your sponsor is not currently working but they were previously working for an employer and have retained their status as a worker for one of the reasons given below.

11.1 Please tick which applies to your sponsor:

- ☐ Temporarily unable to work due to an illness or accident. Complete subsections A and B below, and then go to section 16.
- ☐ Unemployed and doing vocational training. Complete subsections A and C below, and then go to section 16.
- ☐ Involuntarily unemployed, registered as a jobseeker and looking for work. Complete subsections A and D below, then go to section 15. (Note: if your sponsor is voluntarily unemployed, you should proceed straight to section 15.)

Note: In all cases, you must submit relevant evidence - see section 18 and the guidance notes.

### A. Details of your sponsor's previous employment

Give details of your sponsor's most recent employment below. If you wish to give details of more than one job, please put this information on an extra sheet and enclose it with your application. Please note that we may check this information with the employer.

11.2 Name of employer (business or company):

\_\_\_\_\_

11.3 Address of employer:

[illegible]

11.4 Business telephone number:

[illegible]

11.5 Date your sponsor started this employment:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

11.6 Number of hours your sponsor normally worked each week:

\_\_\_\_\_

11.7 Salary/wages\* received each week/month: (delete as appropriate)

£  
per week/month

\* Please give the figure before deductions for tax, national insurance, pension contributions, and any other regular deductions.

11.8 Date this employment ended:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

## B. Temporarily unable to work due to an illness or accident

11.9 What is the nature of your sponsor's illness or accident?

--

11.10 When did your sponsor stop being able to work due to their illness or accident?

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

11.11 How long does your sponsor expect to be unable to work?

--

Note: if your sponsor's incapacity to work is permanent, you should consider completing form EEA (PR) instead.

11.12 Is your sponsor still receiving any payment from their (former) employer, including statutory sick pay?

Yes

☐

No

☐

If yes, please state what the payment is and how long it is expected to last:

--

Now go to section 16.

## C. Unemployed and doing vocational training

11.13 Did your sponsor leave their last job voluntarily or involuntarily?

Voluntarily

☐

Involuntarily

☐

11.14 Please give the reason(s) your sponsor's employment ended below:

--

11.15 Date your sponsor began their vocational training:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

11.16 Title of training course:

11.17 Qualification training leads to (if applicable):

11.18 Expected duration of training:

11.19 If your sponsor left their last job voluntarily, is the training related to their previous employment?

Yes

☐

No

☐

Not applicable

☐

Note: if your sponsor is voluntarily unemployed and their training is not related to their previous job, you/they will not qualify in this category.

Now go to section 16.

## D. Involuntarily unemployed and looking for work

11.20 Reason your sponsor's previous employment ended:

11.21 Date your sponsor started looking for work:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

11.22 Is your sponsor registered as a jobseeker with the relevant employment office?

Note: by 'relevant employment office' we mean Jobcentre Plus if your sponsor is living in England, Scotland or Wales; or the Jobs and Benefits Office or Social Security Office if your sponsor is living in Northern Ireland.

Tick 'yes' even if your sponsor is receiving national insurance credits only.

Yes

☐

No

☐

(If you have answered no, you should complete section 15 instead.)

11.23 If yes, date they registered:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

Now go to section 15.

## Section 12 - Sponsor is a self-employed EEA national

Complete this section if your sponsor is currently self-employed in the UK, or they are temporarily incapacitated and were self-employed before their illness or accident.

12.1 Please tick which applies:

- ☐ Currently self-employed. Complete subsection A below and then go to section 16.
- ☐ Previously self-employed but temporarily unable to be self-employed due to an illness or accident (temporary incapacity). Complete subsections A and B below, and then go to section 16.

### A. Details of your sponsor's self-employment

12.2 Date their self-employment started:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

12.3 Briefly describe the nature of your sponsor's business (for example, what service(s) your sponsor/your sponsor's company provide(s), what goods or products your sponsor/your sponsor's company sell(s)):

12.4 Name of your sponsor's business or company (if applicable):

12.5 Website address for your sponsor's business, if they have a website:

12.6 Address of your sponsor's business or company (if different from your sponsor's home address):

[illegible]

12.7 Is your sponsor registered as a self-employed person with Her Majesty's Revenue and Customs (HMRC)?

Yes

7

No

7

If no, please state why not:

12.8 Your sponsor's unique taxpayer reference (UTR) number:

--	--	--	--	--	--	--	--	--	--

12.9 Is your sponsor's business currently trading?

Yes

☐

No

☐

If no, please say why not and when your sponsor stopped trading below. If the reason your sponsor is not trading is due to temporary incapacity, make sure you also complete subsection B below.

--

Note: you must submit evidence of your sponsor's self-employment. See section 18 and the guidance notes for detailed information on the evidence you must submit.

## B. Temporary incapacity

12.10 What is the nature of your sponsor's illness or accident (incapacity)?

--

12.11 When did your sponsor stop being able to be self-employed due to their incapacity?

--

12.12 How long is your sponsor's incapacity expected to last?

--

12.13 Is your sponsor receiving any sickness or disability-related state benefit, such as employment and support allowance, disability living allowance, or industrial injuries disablement benefit, or any other such benefit?

Yes

☐

No

☐

If yes, make sure you give details in section 16 of this form.

Note:

You must submit evidence of your sponsor's incapacity – see section 18 and the guidance notes.

If your sponsor's incapacity to work is permanent, you should consider completing form EEA (PR) instead.

Now go to section 16.

# Section 13 - Sponsor is a self-sufficient EEA national

Complete this section if your sponsor is currently living in the UK as a self-sufficient (financially independent) person.

Answer all questions in this section. You must also submit the evidence specified in section 18 and the guidance notes.

13.1 Please enter the date your sponsor started living in the UK as a self-sufficient person:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

## Your sponsor’s finances

13.2 Please indicate below how your sponsor meets the requirement to have sufficient financial resources to support themselves (and their family members living in the UK) without needing to claim public funds/state benefits.

For each type of resource, indicate the source (who provides it), the amount, and how often your sponsor receives it (if applicable). Continue on separate sheet if necessary.

Type of financial resource	Owner of financial resource		
	My sponsor	Family member of sponsor living in the UK	Other relative of sponsor (not in the UK), friend or other person

13.3 If you have any further information you wish to add about your sponsor’s financial circumstances, please provide it in the box below. Continue on a separate sheet if necessary. If you have no further information to add, leave this box blank.

## Comprehensive sickness insurance cover

13.4 Please indicate below how your sponsor meets the requirement to have comprehensive sickness insurance for themselves and their family members in the UK. Tick all that apply:

☐ Private medical insurance plan that covers you, your sponsor and their family members for the majority of risks while in the UK

☐ European Health Insurance Card (EHIC) (see Note), issued by an EEA Member State (not the UK)

☐ Form S1

☐ Form S2

☐ Form S3

Note: Your sponsor can only rely on an EHIC if they have not come to live permanently in the UK. As well as submitting their EHIC, you must also submit a 'statement of intent' from your sponsor confirming that they do not intend to live permanently in the UK.

Now go to section 16.

## Section 14 - Sponsor is an EEA national student

Complete this section if your sponsor is currently studying in the UK. Answer all questions in this section.

You must also submit relevant supporting evidence – see section 18 and the guidance notes.

## Your sponsor's studies

14.1 Name and address of the educational establishment at which your sponsor is studying:

[illegible]

14.2 Telephone number of establishment:

\_\_\_\_\_

14.3 Name and contact details of a person at the establishment we can contact if necessary (for example, your sponsor's personal tutor, supervisor or head of department).

Name:

\_\_\_\_\_

Position (e.g. tutor, course supervisor):

\_\_\_\_\_

Daytime/work phone number:

\_\_\_\_\_

Email address:

\_\_\_\_\_

14.4 Course title:

\_\_\_\_\_

14.5 Qualification the course leads to:

\_\_\_\_\_

14.6 Date the course started:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

14.7 Course end date:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

14.8 Is this a vocational course?

Yes

7

No

1

If yes, please give details of any work placements your sponsor is required to do as part of the course, including the name and address of the employer and, if your sponsor is/was paid, your sponsor's weekly/monthly pay.

[illegible]



## Your sponsor's finances

14.9 Please tick and complete either A or B below to indicate how you intend to show that your sponsor has sufficient financial resources to support themselves and their family in the UK without needing to claim benefits/public funds. You may tick both if you wish.

**A)** I am providing evidence of my sponsor's financial resources (see section 18 and the guidance notes for list of documents) ☐

Complete the table below with details of your financial resources. For each type of resource, indicate the source (who provides it), how much they receive, and how often they receive it (if applicable). Tick all that apply. Continue on a separate sheet if necessary.

Type of financial resource	Owner of financial resource		
	My sponsor	Family member living in the UK	Other relative (not in the UK), friend or other person

**B)** I am providing a declaration from my sponsor, witnessed by a commissioner for oaths or public notary, assuring the Secretary of State that they have sufficient financial resources. ☐

## Comprehensive sickness insurance cover

14.10 Please indicate below how your sponsor meets the requirement to have comprehensive sickness insurance for themselves and their family members in the UK. Tick all that apply.

- ☐ Private medical insurance plan that covers you, your sponsor and your family members for the majority of treatment while in the UK
- ☐ European Health Insurance Card (EHIC) (see Note) issued by an EEA Member State (not the UK)
- ☐ Form S1
- ☐ Form S2
- ☐ Form S3

Note:

Note: your sponsor can only rely on an EHIC if they have not come to live permanently in the UK. As well as submitting the EHIC, you must also submit a 'statement of intent' from your sponsor confirming that they do not intend to live permanently in the UK.

Now go to section 16.

# Section 15 - Sponsor is an EEA national jobseeker (looking for work)

Complete this section if your sponsor is currently in the UK looking for work.

15.1 What was your sponsor’s status in the UK before they started looking for work? Please tick:

- ☐ They retained their status as a worker (see section 11D) due to involuntary unemployment. Complete subsections C and D below.
- ☐ They were previously a worker\*, self-employed, self-sufficient, or a student. Complete subsections B, C and D below.

\* If they were previously a worker, only tick this box if they have not retained their status as a worker (for example, because they left their last job voluntarily or they are not registered with a relevant employment office as a jobseeker).

- ☐ They entered the UK to look for work and have not previously been a qualified person. Complete subsections A, C and D below.

## A. Entered the UK to look for work, not previously a qualified person

15.2 Date your sponsor entered the UK: 

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

15.3 Date your sponsor started looking for work: 

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

Now go to subsection C.

## B. Previously a worker, self employed, self-sufficient, or a student

15.4 Please tick the relevant box below to indicate your sponsor’s status in the UK immediately before they started looking for work:

- ☐ Working
- ☐ Self-sufficient
- ☐ Self employed
- ☐ Studying

Note:  
You must provide evidence of your sponsor’s previous activity. See section 18 and the guidance notes for details.

15.5 Date your sponsor stopped the above activity:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

15.6 Date your sponsor started looking for work:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

Now go to subsection C.

## C. Previous residence as a jobseeker or retained-status worker

15.7 Please list all periods since 1 January 2014 during which your sponsor has been in the UK looking for work (and they were not otherwise a qualified person).

--

15.8 Has your sponsor had any absences from the UK since 1 January 2014?

Yes ☐

No ☐

15.9 If yes, please give details below. You only need to list absences where your sponsor has been out of the UK for more than six months in total in any one year. Continue on a separate sheet if necessary.

Date your sponsor left the UK	Date your sponsor returned to the UK	Total number of days*

\* List only whole days' absences. Do not include the date your sponsor left or returned to the UK – e.g. if your sponsor left the UK on 1 January 2014 and returned on 31 January 2014, enter 29 days.

Now go to subsection D.

## D. Your sponsor’s efforts to find work

15.10 Briefly describe what efforts your sponsor has made to find work in the UK

15.11 Briefly list any relevant qualifications or previous work or other experience that will help your sponsor find work in the UK

**Note:**  
You must submit evidence that your sponsor is looking for work and has a genuine chance of finding it. See section 18 and the guidance notes for further details.

Now go to section 16.

For official use only:

Relevant period completed:

Yes

☐

No

☐

Compelling evidence required:

Yes

☐

No

☐

## Section 16 - Public funds (state benefits)

This section asks for information about any public funds or state benefits (also known as 'social assistance') you are claiming, or have claimed, or that your sponsor is claiming, or has claimed, since you have lived in the UK.

16.1 Are you/is your sponsor claiming, or have you/has your sponsor claimed, since living in the UK, any of the public funds or state benefits listed in the table below?

Attendance allowance	Disability living allowance	Personal independence payment
Carers allowance	Housing and homelessness assistance	Severe disablement allowance
Child benefit	Housing benefit	Social fund payment
Child tax credit	Income-based jobseeker's allowance	State pension credit
Council tax benefit	Income related employment & support allowance – ESA (IR)	Universal credit
Council tax reduction	Income support	Working tax credit

Yes ☐

No ☐

16.2 If you have answered yes to question 16.1, please complete the table below to show the amount you/your sponsor receive(s), or received, each week/month and for how long the benefit has been paid. Continue on a separate sheet if necessary.

Benefit	Amount you/they receive each week/month - (please specify frequency)	Date you/they started receiving this benefit	Date you/they stopped receiving this benefit (if you/they no longer receive it)

Now go to section 17.

## Section 17 - Personal history

This section asks you about any criminal convictions you have, any civil judgments or civil penalties made against you and details of any involvement you may have had in war crimes, genocide, crimes against humanity or terrorism. If you fail to answer all of these questions as fully and accurately as possible, your application may be refused.

It is an offence under section 26(1)(c) of the Immigration Act 1971 to make a statement or representation which is known to be false or is not believed to be true. Information given will be checked with other agencies.

17.1 Have you been convicted of any criminal offence in the UK or any other country?

Yes ☐ - continue below

No ☐ - go to question 17.2

Please give details below for each criminal conviction, starting with the most recent one. If you have received more than one conviction, please photocopy this page and enclose it with this form.

Note: We will carry out criminal record checks on all applicants and dependants.

In accordance with section 56A of the UK Borders Act 2007 you are required to disclose all spent or unspent convictions. This includes road traffic offences but not fixed penalty notices (such as speeding or parking tickets) unless they were part of a sentence of the court. This includes all drink-driving offences. Continue on a separate sheet if necessary.

### Criminal conviction 1

Name under which you were convicted

[illegible]

Country where convicted

[illegible]

### Nature of the offence

Sentence given

\_\_\_\_\_

Date sentenced

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

If you were sentenced to a period of imprisonment, what was the length of the prison sentence imposed (in months)?

months

17.2 Do you have any civil judgments against you or any civil penalty under the UK immigration acts?

Yes ☐ continue below

No ☐ go to question 17.3

Give details for each civil judgment or any civil penalty under the UK immigration acts, starting with the most recent one.

If you have received more than two civil judgments and/or civil penalties under the UK immigration acts, please photocopy this page and enclose it with this form.

Details of judgment or civil penalty 1

Date of judgment or civil penalty

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

Country where judgment made

Details of judgment or civil penalty 2

Date of judgment or civil penalty

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

Country where judgment made

You must answer the following questions even if you have answered that you have not been convicted of any criminal offence in the UK or any other country.

For help in answering these questions, please see the definitions at the end of this section.

Provide more details on a separate sheet of paper if necessary and submit it with your application.

17.3 Have you ever been charged or indicted in any country with a criminal offence for which you have not yet been tried in court?

Yes ☐ Please provide details:

No ☐ go to question 17.4

17.4 In either peace or war time, have you ever been involved in, or been suspected of involvement in, war crimes, crimes against humanity or genocide?

Yes ☐ Please provide details:

No ☐ go to question 17.5

17.5 Have you ever been involved in, supported or encouraged terrorist activities in any country?

Yes ☐ Please provide details:

No ☐ go to question 17.6

17.6 Have you ever been a member of, or given support to, an organisation which has been associated with terrorism?

Yes ☐ Please provide details:

No ☐ go to question 17.7

17.7 Have you ever, by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to terrorist acts or other serious criminal acts?

Yes ☐ Please provide details:

No ☐ go to question 17.8

17.8 Have you ever engaged in any other activities which might indicate that you may not be considered to be a person of good character?

Yes ☐ Please provide details:

No ☐ go to question 17.9

17.9 Please state what ties you have with:

- the country where you were born
- any other country whose nationality you hold
- any country where you have lived for more than 5 years

You should tell us about any family friends, or other connections with that country:



Country	Social, cultural or family ties

## Definitions

The following information provides guidance on actions which may constitute war crimes, crimes against humanity, genocide, or terrorist activities.

This guidance is not exhaustive. The full definitions of war crimes, crimes against humanity and genocide can be found in Schedule 8 of the International Criminal Court Act 2001 at [www.legislation.gov.uk/ukpga/2001/17](http://www.legislation.gov.uk/ukpga/2001/17) or purchased from The Stationery Office (telephone 0870 600 5522). It is the your responsibility to satisfy yourself that you are familiar with the definitions and can answer the questions accurately.

## War crimes

Grave breaches of the Geneva Conventions committed during an armed conflict. This includes an internal armed conflict and an international armed conflict. The types of acts that may constitute a war crime include wilful killing, torture, extensive destruction of property not justified by military necessity, unlawful deportation, the intentional targeting of civilians and the taking of hostages.

## Crimes against humanity

Acts committed at any time (not just during armed conflict) as part of a widespread or systematic attack, directed against any civilian population with knowledge of the attack. This would include offences such as murder, torture, rape, severe deprivation of liberty in violation of fundamental rules of international law and enforced disappearance of persons.

## Genocide

Acts committed with intent to destroy, in whole or in part, a national, ethnical, racial or religious group.

## Terrorist activities

Any act committed, or the threat of action, designed to influence a government or intimidate the public and made for the purposes of advancing a political, religious or ideological cause and that involves serious violence against a person; that may endanger another person's life; creates a serious risk to the health or safety of the public; involves serious damage to property; is designed to seriously disrupt or interfere with an electronic system.

## Organisations concerned with terrorism

An organisation is concerned with terrorism if it commits or participates in acts of terrorism; prepares for terrorism; promotes or encourages terrorism (including the unlawful glorification of terrorism); or is otherwise concerned in terrorism.

## Section 18 - Documents and evidence

Complete this section to indicate what documents you're submitting with your application. Please also complete the document checklist on the final page of this form.

Please note: you must read the full guidance on our website for detailed information on what documents to submit: [www.gov.uk/government/publications/apply-for-a-registration-certificate-or-residence-card-for-an-extended-family-member-form-eea-efm](http://www.gov.uk/government/publications/apply-for-a-registration-certificate-or-residence-card-for-an-extended-family-member-form-eea-efm)

If you do not submit sufficient evidence to show that you qualify for a registration certificate or residence card, we will refuse your application.

- ☐ Photographs (sections 1-2) – two passport-sized photographs of you and one of your sponsor. The photos must conform to the standards at [www.gov.uk/photos-for-passports](http://www.gov.uk/photos-for-passports)
- ☐ Proof of identity and nationality(sections 1-2) – e.g. valid passport, travel document or national identity card for you and your sponsor. You must provide the relevant identity documents. If you can't provide any of these documents due to circumstances beyond your control, you must explain why and provide alternative evidence.
- ☐ Previous immigration or residence documentation (section 3) – e.g. registration certificate, residence card, biometric residence permit; previous passports, travel documents or national identity cards; police lost property report or crime reference number for lost/stolen documents.
- ☐ Proof of relationship to your sponsor (sections 4, 6, 7) – e.g. birth or adoption certificates, marriage/civil partnership certificates, etc.
- ☐ Evidence of durable relationship (section 5) – e.g. evidence of living together (such as utility bills, mortgage/tenancy agreements, NHS letters, etc); birth certificates of children you have; evidence that any previous marriage or civil partnership has legally ended – e.g. divorce certificate/decreet absolute/final dissolution order.
- ☐ Evidence of dependency or household membership (section 6) – e.g. money transfer receipts, bank statements showing money transfers, evidence of accommodation provided by sponsor, etc.
- ☐ Evidence of strictly requiring personal care (section 7) – e.g. detailed medical report from registered medical consultant
- ☐ Proof your sponsor has permanent residence (section 8) – e.g. document certifying permanent residence or proof they've been a qualified person for a continuous period of 5 years (see below).

## **Proof your sponsor is/was a qualified person**

- ☐ Proof of employment (sections 8, 10, 11, 15) – e.g. employer’s declaration (section 10B) or letter, plus wage slips or bank statements showing receipt of wages.
- ☐ Proof of self-employment (sections, 8, 12, 15) – e.g. tax self-assessment forms, proof of payment of class 2 or 4 national insurance contributions, invoices for work done, business accounts, business bank statements, etc
- ☐ Proof of temporary incapacity (sections 8, 11, 12) – e.g. letter from doctor, evidence of sickness-related benefits.
- ☐ Proof of vocational training (sections 8, 11) – letter from training provider.
- ☐ Proof of self-sufficiency (sections 8, 13, 15) – e.g. bank statements, building society pass book, evidence of receipt of pension, etc.
- ☐ Proof of study (sections 8, 14, 15) – e.g. letter from school/college/university, statement of sufficient financial resources, bank statements, evidence of receipt of scholarship or bursary, etc.
- ☐ Proof of comprehensive sickness insurance for students and self-sufficient persons (sections 8, 13, 14, 15) – European Health Insurance Card (not issued by the UK) plus statement of intent; form S1, S2, S3; or evidence of private medical insurance.
- ☐ Proof of looking for work (sections 8, 11, 15) – e.g. proof of receipt of job-seeking benefits, letters of invite to interviews, rejection letters from employers, evidence of academic or professional qualifications, etc.
- ☐ Proof of receipt of benefits/public funds (section 16) – e.g. letter(s) from DWP, HMRC or local authority giving details of benefit(s) or tax credits received, bank statements showing receipt of relevant benefit(s).

Now go to section 19.

# Section 19 - Declarations

You (the applicant) should complete subsection A and your sponsor (named in section 2 of this form) should complete subsection B.

If the relevant declarations are not completed, we may reject your application.

## A. Applicant’s declaration

Please read the declaration below and sign it. It should be signed by you (the applicant) and not by a representative or other person acting on your behalf. If you are under 18, your parent or guardian may sign it.

I hereby apply for a registration certificate / residence card. The information I have given in this form is complete and is true to the best of my knowledge.

I confirm that the photographs submitted with this form are a true likeness of me, as named on the back of each photograph, and that I have had the opportunity to see the Home Office photograph guidance.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the Home Office.

I understand that all information provided by me to the Home Office will be treated in confidence but that it may be disclosed to other government departments, agencies, local authorities, the police, foreign governments and other bodies for immigration purposes or to enable them to perform their functions, and that, if such bodies provide the Home Office with any information about me which may be relevant for immigration purposes, it may be used in reaching a decision on my application or on whether I have, or my sponsor has, a right of residence. I understand that my details may in certain circumstances be passed to fraud prevention agencies to prevent and detect fraud and money laundering. I also understand that such agencies may provide the Home Office with information about me. Further details explaining when information may be passed to or from fraud prevention agencies and how that information may be used can be obtained from the Home Office website.

I understand that documents provided in support of this application will be checked for authenticity, and that false documents will be retained and may result in my application being refused and in my prosecution and subsequent removal from the UK.

I understand that the Home Office may also use the information provided by me for training purposes.

I am aware that it is an offence to make a statement or representation which I know to be false or do not believe to be true, or to obtain, or seek to obtain a registration certificate or residence card by means which include deception.

I understand that if I am informing the Home Office that I have changed my gender, these details may in certain circumstances be shared with other parts of the Home Office. I consent to this, where necessary, and understand that this information will only be shared in limited circumstances relating to identity and security in line with section 22 of the Gender Recognition Act. I am aware they will otherwise be treated in confidence and that my rights under the Equality Act 2010, Data Protection Act 1998 and Article 8 of the European Convention on Human Rights will be unaffected.

Signed

Date

D	D		M	M		Y	Y	Y	Y
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## B. Sponsor's declaration

If the relevant declarations are not completed, we may reject your application.

The sponsor named in section 2 of this application form should read the declaration below and sign it. It should be signed by you (the sponsor) and not by a representative or other person acting on your behalf. If you are under 18, your parent or guardian may sign it.

I confirm that I am the sponsor named in section 2 of this application form and I am the partner/relative of the applicant. The information the applicant has given in this form is complete and is true to the best of my knowledge.

I confirm that the photograph submitted with this form is a true likeness of me, as named on the back of the photograph, and that I have had the opportunity to see the Home Office photograph guidance.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the Home Office.

I understand that all information provided by me or the applicant to the Home Office will be treated in confidence but that it may be disclosed to other government departments, agencies, local authorities, the police, foreign governments and other bodies for immigration purposes or to enable them to perform their functions, and that, if such bodies provide the Home Office with any information about me which may be relevant for immigration purposes, it may be used in reaching a decision on the application or on whether I have, or the applicant has, a right of residence.

I understand that my details may in certain circumstances be passed to fraud prevention agencies to prevent and detect fraud and money laundering. I also understand that such agencies may provide the Home Office with information about me. Further details explaining when information may be passed to or from fraud prevention agencies and how that information may be used can be obtained from the Home Office website.

I understand that documents provided in support of this application will be checked for authenticity, and that false documents will be retained and may result in the application being refused and in my and/or the applicant's prosecution and subsequent removal from the UK.

I understand that the Home Office may also use the information provided by me or the applicant for training purposes.

I am aware that it is an offence to make a statement or representation which I know to be false or do not believe to be true, or to obtain, or seek to obtain a registration certificate or residence card by means which include deception.

I understand that if I am informing the Home Office that I have changed my gender, these details may in certain circumstances be shared with other parts of the Home Office. I consent to this, where necessary, and understand that this information will only be shared in limited circumstances relating to identity and security in line with section 22 of the Gender Recognition Act. I am aware they will otherwise be treated in confidence and that my rights under the Equality Act 2010, Data Protection Act 1998 and Article 8 of the European Convention on Human Rights will be unaffected.

Signed

Date

D	D		M	M		Y	Y	Y	Y
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# Document checklist

Please complete the tables below to help us check that we have received your identity and other documents and to keep a record of them while they are with us.

## A. Identity documents

Documents	How many?
Passport-sized photographs	
Passports	
National identity cards	
Biometric residence permits (BRPs)	
Birth certificates	
Marriage/civil partnership certificates	
Driving licence (paper or photo)	
Deed poll	

## B. Other documents (please list)

Document	How many?